

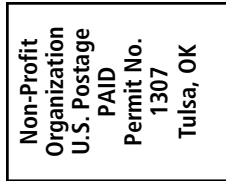
Meet one of our HR Instructors

Shawn Liggins, MHR, PHR, SHRM-CP



Shawn brings more than 20 years of experience in Human Relations to the classroom. Her knowledge of employment, recruitment, benefits, and employee relations serve as valuable tools for students.

Shawn is currently serving on the State Board of Directors for the College and University Professional Association for Human Resources (CUPA-HR).



Why should I become PHR or SPHR certified?

- Certification demonstrates a human resource professional's commitment to education and growth.
- Employer's are increasingly recognizing the value of the certification as a "preferred" qualification for HR positions.

Why should I take this prep course?

- Tulsa Tech's instructors are SPHR certified.
- The program covers all topics on the certification exam.
- Topics are covered completely with study time between each session.
- You network and study with other HR professionals.
- New HR employees and specialists will get a better understanding of all HR functions.

Training Center

3638 S. Memorial Dr., Tulsa

918.828.5000

Fax 918.828.5229

Tulsa Tech does not discriminate on the basis of race, color, religion, national origin, gender, age, marital or veteran status, or disability.



Tulsa Technology Center, School District No. 18
PO Box 477200
Tulsa, OK 74147-7200



HUMAN RESOURCES PHR/SPHR CERTIFICATION PREP

*JANUARY – AUGUST
2017*



Adult Career Development

Human Resources PHR/SPHR Certification Prep

Title	Course Number	Instructor	Dates	Days	Class Hours	Hours	Tuition	Books	✓
January									
PHR/SPHR Certification Prep	HRA-3334-S150	B. Webb	1/19 - 4/27	TH	6P-9P	42	\$295	\$460	
April									
PHR/SPHR Certification Prep	HRA-3335-S150	S. Liggins	4/12 - 4/14	W T H F	8A-5P	24	\$175	\$460	
May									
HR Last Minute Exam Review	HRA-3336-S150	B. Webb	5/3 - 5/6	W TH F S	5:30P-9:30P 6P-9P 8A-5P 8A-12P	20	\$105	\$290	
August									
PHR/SPHR Certification Prep	HRA-3334-S150	B. Webb	8/17 - 11/30	TH	6P-9P	42	\$295	\$460	

PHR/SPHR CERTIFICATION PREP

HRA-3334

PHR/SPHR Certification Prep course is endorsed by the Tulsa Area Human Resource Association (TAHRA). Designed to provide you with an overview of key areas in human resource management. Materials cover the functional areas, responsibilities, and associated knowledge as defined by the Human Resource Certification Institute (HRCI). 42 hours. Book fee \$460. Tuition \$295.

PHR/SPHR CERTIFICATION PREP

HRA-3335

Is getting your PHR/SPHR certification one of your goals? Do you prefer to study outside of a classroom setting? This three day crash course format allows you to get the key concepts and then allows time to study either on your own or in a group. Great format for someone who does not have the time to commit for three months. 24 hours. Book fee \$460. Tuition \$175.

LAST MINUTE EXAM REVIEW

HRA-3336

A quick review to compliment the PHR/SPHR Certification Prep course. Take a practice exam similar to the HRCI exam the first night. The following sessions are detailed discussions of the rationale for the correct answers as defined by hrci.org. 20 hours. Book fee \$290. Tuition \$105.



SCHEDULES AND PRICES SUBJECT TO CHANGE

Enroll Now

E-Mail: info@tulsatech.edu

Mail: Tulsa Tech

Attn: **CSC/Information & Enrollment Center**
PO Box 477200 Tulsa, OK 74147-7200

Phone: 918.828.5000

Fax: 918.828.5229

Online: tulsatech.edu

DOB and SSN

Name

Address

City/State/Zip

Phone-CELL/ BUS

E-Mail

Company Name

PAYMENT DUE AT TIME OF ENROLLMENT

CHECK CASH

Credit Card #

Expiration Date:

Card Holder's Information

Name:

Address:

City, State, Zip:

*** CANCELLATIONS & REFUNDS ***

If you wish to cancel your class, you must notify us
PRIOR to the START DATE of the class.

Please call 918.828.5000.

NO REFUNDS FOR NON ATTENDANCE