ADVANCED CAREER MAJOR CAPSTONE
Course Syllabus

Course Number: TTC-0223  
OHLAP Credit: No
OCAS Code: None
Course Length: 120 Hours
Career Cluster: Information Technology, Business, Management & Administration, Finance, Marketing, Sales & Service; Manufacturing

Career Pathway(s): Management and Entrepreneurship, Professional Sales and Marketing, Interactive Media, Network Systems, Administrative & Information Support

Career Major(s): Business Management Entrepreneurship, Sports & Entertainment Marketing Assistant, Network Systems Engineer, Microsoft Certified Application Specialist, Cisco Network Technician, Cisco Network Associate, Multimedia Design, Medical Insurance Coder, Project Administrative Assistant, Motion Graphics Artist, Web Design

Pre-requisite(s): Completion of another Career Major and at least one course within a different career major in which the student is currently enrolled.

Course Description: Advanced internships, project-based instruction and additional industry certifications will be utilized in this course to reinforce skills obtained within any Business, Marketing, and Information Technology Career Major. Students will make final preparations for industry certifications as they master outlined competencies. Students will select from various project options to finalize portfolios that highlight skills and certifications. Students may also undertake special projects, cross-train, or participate in workplace learning opportunities to enhance skills in accordance with industry demands. Content and specific application of skill development will be driven on an individual basis according to the respective occupation, career major and/or pathway. Definition of a specific learner’s content is reflected within an Individual Plan of Study.

Textbooks: Instructor-determined materials as appropriate for specific Career Major.

Course Objectives: A. Students will be able to:

1. work independently
2. have enhanced skills in written, spoken, and visual communications
3. have a variety of quality experiential learning opportunities, on and off campus, which provide a basis for professional expertise and identity
4. learn management abilities and acuity pertaining to their specific profession;
5. evaluate and process learning: find similarities, draw distinctions, synthesize concepts, be flexible, and create new ideas
6. develop an informed sense of design and production and to use a variety of forms of communication effectively.
All ODCTE objectives

Teaching Methods: The class will be designed by the instructor and an industry partner, and will be project-based.

Grading Procedures:
1. Students are graded on theory and shop practice and performance.
2. Each course must be passed with seventy (70%) percent or better.
3. Grading scale: A=90-100%, B=80-89%, C=70-79%, D=60-69%, F=50-59%.

Description of Classroom, Laboratories, and Equipment:
Tulsa Technology Center campuses are owned and operated by Tulsa Technology Center School District No. 18. All programs provide students the opportunity to work with professionally certified instructors in modern, well-equipped facilities.

Available Certifications/College Credit
The student may be eligible to take state, national or industry exam after completion of the program. College credit may be issued from Oklahoma State University-Okmulgee or Tulsa Community College. See program counselor for additional information.

College Credit Eligibility: The student must maintain a grade point average of 2.0 or better.