# TEACHING & ASSISTING IN THE CLASSROOM & CLINIC
## Course Syllabus

<table>
<thead>
<tr>
<th>Course Number:</th>
<th>PMI-0266</th>
<th>OHLAP Credit:</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>OCAS Code:</td>
<td>None</td>
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<tr>
<td>Course Length:</td>
<td>75 Hours</td>
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<tr>
<td>Career Cluster:</td>
<td>Human Services</td>
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<td>Career Pathway:</td>
<td>Personal Care Services</td>
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<tr>
<td>Career Major(s):</td>
<td>Practicing Master Instructor</td>
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### Pre-requisite(s):
(Hours per student are set by the Oklahoma State Board of Cosmetology licensure guidelines.)

### Course Description:
This course teaches the laws of learning, understanding the classroom atmosphere and student learning (both secondary and adult). This course defines how a professional educator manages difficult learner behavior, chronic misconduct, chronic tardiness and distracting side conversations. Training on academic advisement and progress will be discussed as well.

### Textbooks:
- Oklahoma State Board of Cosmetology laws, rules and regulations book 2009

### Course Objectives:
1. Understand the principles of managing learner behavior
2. Explain low-profile and direct, high-profile control techniques that are used in dealing with learner misconduct
3. Understand the basic principles involved with academic advising and counseling of students
4. Define what is meant by barriers to learning
5. Understand the basic principles of conflict management

1 ODCTE Objective
All unmarked objectives are TTC instructor developed.

### Teaching Methods:
The class will primarily be taught by the lecture and demonstration method and supported by various media materials to address various learning styles. There will be question and answer sessions over material covered in lecture and media presentations. Supervised lab time is provided for students to complete required projects.

### Grading Procedures:
1. Students are graded on theory and shop practice and performance.
2. Each course must be passed with seventy five (75%) percent or better.
3. Grading scale: A=90-100%, B=80-89%, C=70-79%, D=60-69%, F=50-59%.
**Description of Classroom, Laboratories, and Equipment:**
Tulsa Technology Center campuses are owned and operated by Tulsa Technology Center School District No. 18. All programs provide students the opportunity to work with professionally certified instructors in modern, well-equipped facilities.

**Available Certifications/College Credit**
The student may be eligible to take state, national or industry exam after completion of the program. College credit may be issued from Oklahoma State University-Okmulgee or Tulsa Community College. See program counselor for additional information.

**College Credit Eligibility:**
The student must maintain a grade point average of 2.5 or better.