

**TULSA TECHNOLOGY CENTER SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR BOARD MEETING**

**August 28, 2017 – 12:00 p.m.  
Skyline East I Building (Room 701)  
6111 East Skelly Drive – Tulsa, Oklahoma 74135**

**AGENDA**

***NOTE: The Board of Education may discuss, make motions, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda. Any person with a disability and needing special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, if possible, prior to the scheduled time of the Board meeting. The telephone number is (918) 828-5007.***

*An informal come and go lunch is available in Planning Room 713 for Board members beginning at 11:30 a.m. preceding the convening of the Board meeting. No school business shall be introduced or discussed and conversation shall be unrelated to school business.*

- 1. Call to Order, Roll Call and Establish a Quorum – Mark Griffin, President**
- 2. Pledge of Allegiance; Moment of Silence – Brief exchange with students – Kayla Hoffman and Elizabeth Osborn, Surgical Tech program – Health Sciences Center**
- 3. Comments from the Public\***
- 4. CTSO Presentation to the Board of Education – Jane Chandler, CTSO Coordinator, Chauncey Kila, Masonry Instructor and Tylor Balcom, the recipient of the Mike Rowe scholarship**
- 5. Overview on Tulsa Tech’s Accreditation Process - Pam Winterscheidt, Chief Human Capital Officer**
- 6. Motion and vote to approve the following Consent Agenda Items:  
*(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. Upon request of any Board member, any one or more of said matters will be removed from the consent docket and discussed and acted upon separately.)***
  - a. Transportation contracts between Tulsa Technology Center and area sending schools on Exhibit “A” for fiscal year 2017 – 2018**
  - b. Memorandum of Understanding for Tulsa Tech’s eSchool Network and Union Public Schools**
  - c. School Activity Fund Report for the period of July 1, 2017 through July 31, 2017**
  - d. Treasurer’s Report for the period of July 1, 2017 through July 31, 2017**
  - e. Encumbrances and/or bills to be paid for fiscal year 2016 – 2017**

- f. Clinical rotation agreements between Tulsa Technology Center School District, Saint John's Amendment and Invictus for July 1, 2016 – June 30, 2017**
  - g. Declare as surplus the greenhouses at the Lemley Campus and authorize disposal through public auction**
  - h. Facilities Use Agreement between Tulsa Tech and Union Public Schools to provide classroom space at the Peoria Campus for TANF adult education classes for persons who have requested assistance with their education/literacy needs**
  - i. Out-of-State travel for Dr. Jim Baker, Rick Kibbe, Sharon Whelpley, Danny Hancock and Mark Griffin to attend the ACTE CareerVision Conference on December 6 – 9, 2017 in Nashville, TN**
- 7. Motion and vote to approve the Professional Transportation Services Contract between Tulsa Tech and Tulsa Transit for the period July 1, 2017 through June 30, 2018 – Robert Franklin, Associate Superintendent**
- 8. Motion and vote to approve the Industry Training Center, as the new building name for the Manufacturing Center on the Lemley Memorial Campus (as proposed by the Facilities Committee) – Mark Griffin, Facilities Committee Member**
- 9. Motion and vote to approve the building plaque for the Industry Training Center (as proposed by the Facilities Committee) – Mark Griffin**
- 10. Motion and vote to approve Supplemental Schedule No. 2 for Architectural Services with GH2 I for the Lemley Memorial Campus – Phase 2 (proposed by the Facilities Committee) – Mark Griffin**
- 11. Motion and vote to approve the Supplemental Schedule No. 1 for Preconstruction Services with Flintco for the Lemley Memorial Campus – Phase 2 (proposed by the Facilities Committee) – Mark Griffin**
- 12. Motion and vote to approve awarding the bid for the 2017 – 2018 Job Order Contract (JOC) to Brown & Root Industrial Services (as proposed by the Facilities Committee) – Mark Griffin**
- 13. Motion and vote to declare the following real estate located at 6111 East Skelly Drive, Tulsa, Oklahoma (the "Property") to be surplus to the needs of Tulsa Technology Center and authorizing and directing the Superintendent to have the Property appraised and offered for public sale in cooperation with Tulsa Community College pursuant to *Okla. Stat. tit. 70, § 5-117(11): Lot One (1), Block One (1) Tulsa Scottish Rite Subdivision Amended, a subdivision in the City of Tulsa, Oklahoma according to the recorded plat thereof.* Proposed by the Facilities Committee – Mark Griffin**

14. Motion and vote to approve encumbrances and/or bills to be paid for fiscal year 2017 – 2018 – Derek Williamson
15. Personnel Report – Pam Winterscheidt

Motion and vote to approve the following:

a. Resignations

1. Dave Henderson, Transportation Driver
2. Deb McCaskey, Coordinator, Career Placement Services

b. The following position:

1. One (1) Regular Full-Time – Institutional Research Analyst – Institutional Research - 12-month Support contract; 100% grant funded by Carl Perkins

c. Full-Time employment of the following individuals and authorization for the Board President to sign temporary employment contracts on behalf of the Board of Education for the 2017-2018 school fiscal year:

1. Ashley Farley: Instructor, Pre-engineering – Off-Site Extension Programs (Replacement) effective August 4, 2017 - worked prior to BOE Approval
2. Stanley “Eric” Jackson: Instructor, Cisco & Network Technology – Riverside Campus (Replacement) effective August 3, 2017 - worked prior to BOE Approval

d. Full-Time employment of the following individuals and authorization for the Board President to sign employment contracts on behalf of the Board of Education for the 2017-2018 school fiscal year:

1. Jerry Bailey: Facilities Manager – Owasso Campus (Replacement) effective September 1, 2017.
2. John Heald: Design & Construction Project Manager – District Services Center (Revised position, was Program Manager) effective August 29, 2017.
3. Candice Longnecker: Instructor, Health Science Technology – Owasso Campus (Replacement) effective August 8, 2017 - worked prior to BOE approval.

e. Non-Regular temporary employment (*specific assignments and rates can be adjusted throughout the year*) of the following individuals to be paid the appropriate hourly rate for assigned work consistent with the 2017-2018 Standard Rate Schedule for Part-Time Employees (Temporary, Adjunct, Substitute), and authorization for the Board

President to sign employment contracts on behalf of the Board of Education for the 2017-2018 school fiscal year:

1. Matthew Bragg – worked prior to board approval
  2. Melissa Evans-Brave
  3. Ann Griffin
  4. Emma Oakes
  5. Jeffrey Short
  6. David Terry
  7. Bryant Warren – worked prior to board approval
  8. Travis Webb
  9. William “Bill” White
  10. George “Rob” Wright
16. New Business – This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda (*Okla. Stat. tit. 25, Section 311(A)(9)*).
17. District-Related Announcements (limited to up-coming events, future board meetings and similar announcements)
- a. *September Regular Board Meeting – September 25, 2017 at Noon*
  - b. *Ice Cream Social – September 8, 2017, 3:15 p.m. at the Peoria Campus*
  - c. *Other Announcements*
18. Motion and vote to adjourn the meeting – Mark Griffin

*\*This is an open, public meeting held in accordance with the Open Meeting Law of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As elected representatives of the voters and patrons of the School District, the members of the Board of Education will be making decisions concerning the operation of the School District. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Deputy Clerk of the Board no later than five (5) minutes prior to the convening of the Board meeting. Statements to the Board by members of the public are limited to five (5) minutes. Collectively no more than 30 minutes will be allowed for comments on the same subject.*