

School Year: _____

STUDENT GRANT APPLICATION



TULSA TECH
EDUCATION FOUNDATION

Counselor Signature

Date

full time student with
4 weeks of attendance

Application
complete

Essay

Grades &
Attendance Reports

Return Completed Application to:

Tulsa Tech Education Foundation

Email Application (preferred) to: applications@ttof.net or

Lacie Peacock, Tulsa Technology Center
P.O. Box 477200 Tulsa, OK 74147

Purpose: The purpose of the Tulsa Tech Education Foundation (TTEF) is to provide funds needed by students to pursue specific career and technical training programs at TTC.

TTEF has a limited number of financial aid grants which are awarded based on merit, need and availability of funds. Awards are made at the discretion of TTEF. The TTEF does not make loans to students. The TTEF does not discriminate because of race, color, national origin, age, sex or handicap. Grants are awarded to current TTC students only.

Categories for Financial Aid: Awards are for an unmet need for necessary school expenses, defined as Tuition, Books, Uniforms, Test Fees, Equipment, Supplies and tools. Awards will typically not exceed \$250 per student per year. Awards greater than \$250 may be available for selected programs. See your Counselor to verify if you qualify for additional funds.

Payment Disbursement: Award checks will be sent to the school or vendor directly. Checks will be valid for 60 days.

Deadline: Electronic copies of Grant applications shall be submitted monthly no later than the 5th day of each month (or the Monday following the 5th if it falls on a weekend) except for the months of May, June, July and August *when applications will not be considered*. Applications will be reviewed, and applicants notified no later than the 20th of each month (or the Monday following the 20th if it falls on a weekend).

To be considered for a TTEF Grant you must:

1. Complete the grant application in full. *[emailed applications are preferred]*
2. Include a letter of recommendation from a Counselor or Instructor.
3. Include a one-page essay describing your career goals and why this scholarship is important to you.
4. Include grades and attendance report from the Registrar. *[at least 4 weeks of attendance required]*
5. Explain your need clearly and submit documentation of costs. *[invoice; tuition due; instructor's handout with fees; page from catalog; etc.]*
6. Indicate if you are receiving or will receive other financial aid on the application

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED
Tulsa Tech Education Foundation

Name: _____ Student ID# _____

Address: _____

City/State/Zip: _____

Contact Phone: _____

Email: _____

Program: _____

Campus: _____

Instructor: _____ Phone: _____

Counselor: _____ Phone: _____

High School: _____ H.S. Graduation Date: _____

I am applying for financial assistance in the amount of *(\$250 maximum per school year unless qualifying for additional amounts)*:

Explain why you need financial assistance:

What other source(s) have you investigated to fill the financial need?

Check Payable to: _____

Address _____

Circle the type(s) of assistance you are currently receiving, *include* amounts:

PELL GRANT	\$ _____	CTSO/13 TH YEAR WAIVER	\$ _____
AFDC/TAN	\$ _____	TTC FINANCIAL ASST.	\$ _____
BIA	\$ _____	TUITION WAIVER	\$ _____
WIB	\$ _____	SOCIAL SECURITY	\$ _____
VA	\$ _____	VOCATIONAL REHAB	\$ _____
SCHOLARSHIP	\$ _____	OTHER (SPECIFY)	\$ _____

I give my permission for TTEF to share this information with the appropriate services in order to receive necessary assistance.

Signature of Applicant _____ Date _____

I hereby certify that the above statements are true to the best of my knowledge. I understand that false statements on this application are cause for loss of funding.

Signature of Applicant _____ Date _____

Note: Be sure to attach your recommendation letter, essay, grades, attendance report and any invoices or expense receipts.

.....
Do Not Write Below This Line: For TTEF Use Only
Response to TTEF assistance request: _____

Date: _____ Request approved in the amount of \$ _____

Request Denied/Reason: _____



TULSA TECH
EDUCATION FOUNDATION

NOTE: This W-9 is to be completed for amounts exceeding \$600.00 as required by the IRS.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give Form to the
requester. Do not
send to the IRS.**

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <p>2 Business name/disregarded entity name, if different from above</p> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions.</p> <p>6 City, state, and ZIP code</p> <p>7 List account number(s) here (optional)</p>	<p>Requestor's name and address (optional)</p>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
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Employer identification number								
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Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ _____	Date ▶ _____
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What Is Backup Withholding*, later.